

**OZARKS TECHNICAL
COMMUNITY COLLEGE**

Request for Qualifications
Comprehensive Campus Master Plan

September 22, 2016

Question and Answers

Posted October 14, 2016

Responses to Respondents' Questions:

Questions:

1. Could you please provide additional information with regard to level of detail desired for the "Academic Plan" referenced in the scope of services of the RFP?
2. What is the driving force behind the update of the Campus Master Plan – enrollment growth, new programs, new facilities, administration or other?
3. Do you anticipate the City of Springfield being involved in the planning process? Will their involvement be similar to the last Master Plan process?
4. Is there a specific timeline for the master planning process and/or an event that is driving the timeline?
5. Is there a budget that we should work within for the update of the master plan?

Responses:

1. OTC has an established Academic Plan from which the Comprehensive Master Planning process should draw from for integration of the College's strategic plan, vision, values, mission, priorities, people, services, resources and the physical campus environment.
2. Time and circumstances have caused rapid growth and enrollment changes. Current resources and utilization are seemingly at maximum carrying capacity. A significant number of goals originally outlined by the 2010 Master Plan have been achieved or are in process. Administration has expressed the need to refresh, update and extend the College's vision further into the future.
3. Mostly as an advisory committee member. OTC has a strong partnership with the City of Springfield. The City's participation in the process will continue to be welcomed and encouraged to the appropriate levels necessary for the success of desired outcomes.
4. No specific event or timeline has been identified. It is anticipated that the process should span a period of 12 to 18 months from the award of the Consultant Contract.
5. Depending on the final agreed upon Scope of Services, a budget range of \$100,000.00 to \$250,000.00 has been entertained.

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